

By-Laws
Lincoln Stamp Club, Inc.

Adopted August 2005 • Amended November 7, 2013

ARTICLE I—NAME

Section 1. This organization shall be known as LINCOLN STAMP CLUB, INC. (Club).

ARTICLE II—OBJECTIVES

Section 1. The Club is a non-profit organization.

Section 2. The objectives of this organization shall be to encourage and promote interest in philately, to cultivate friendly relations among collectors, and especially to encourage and assist collectors at all levels.

Section 3. Guidance and assistance of the Club will be available on request to the family of any incapacitated or deceased member who wishes to dispose of philatelic holdings.

ARTICLE III—MEMBERSHIP

Section 1. Any person may attend Club meetings as a guest. A person becomes a member with payment of dues and completion of the membership information form.

Section 2. Types of membership:

a. Regular. Any currently paid up member. Regular members may vote and hold office.

b. Junior. Any members who have not reached their nineteenth birthdays by Jan. 1 of the current year. Junior members do not have the privilege to vote or hold office. A junior member may, upon payment of Regular membership dues and approval by the Board of Directors, enjoy all privileges, including the right to vote and hold office, of regular members. The only exception to this right to vote shall be on property decisions, in which the laws of the state of Nebraska preclude minors from exercising votes.

c. Charter. Any person who was member of this organization prior to Feb. 7, 1964, shall hereafter be known as a Charter member.

d. Honorary. Any individual who or organization that has contributed significantly to the Club may be designated as an honorary member by vote of the membership. No dues shall be assessed of honorary members.

e. Family. Any person residing at the same address as a regular member.

Section 3. Voting conducted by the membership shall only be done in person. No absentee, proxy, or electronic voting is permitted.

ARTICLE IV—ELECTED OFFICERS

Section 1. The elected officers shall consist of:

- PRESIDENT
- VICE-PRESIDENT
- SECRETARY
- TREASURER
- Two (2) DIRECTORS-AT-LARGE.

These officers shall be elected annually at the first December meeting of the Club.

Newly elected officers shall assume office at the first assembled January meeting of

the Club. If an officer becomes unavailable to serve a designated term, a replacement may be named by the Board of Directors to serve the remainder of the term. All retiring officers, appointed committee chairpersons, and holders of appointed positions shall surrender all records, properties, and monies to their appropriate successors.

Section 2. BOARD OF DIRECTORS

The Board of Directors (Board) shall consist of the elected officers and a minimum of two other members.

The following persons, if not elected officers, shall be members of the Board so long as any such positions exist:

- Newsletter Editor
- Auction or Exchange Manager
- Chairperson or co-chairpersons of any club-sponsored stamp show
- Representative to any national philatelic society of which the Club is a chapter or affiliate member
- Historian
- Attorney
- Registered Agent of the Lincoln Stamp Club, Inc.

In the event that the afore-named positions, because they are occupied by already elected officers, do not create open positions on the Board, then the required number of vacancies shall be filled by election by the Club membership. Any elected Board members shall serve one-year terms and shall serve in their capacities for the duration of their terms even if appointments subsequently fill the required minimum number of Board member positions. The Club, by vote of the membership, may create or delete positions on the Board so long as the minimum number of members is retained. Each member of the Board is entitled to a single vote, no matter how many of the above-named positions might be held by that member.

Section 3. QUORUM

In order for the Board to transact business, it shall be necessary that a majority of the Board members be present. If a vacancy on the Board should occur, the Board may appoint a member to serve until the next regular election.

Section 4. PRESIDENT

The President shall preside at all Club meetings and exercise general supervision over the affairs of the Club. The President shall appoint the chairpersons of all committees. The President shall preside at all meetings of the Board. The President shall call a meeting of the Board as needed to consider Club business.

Section 5. VICE-PRESIDENT

The Vice-President shall be the Program Committee Chairperson. During Club meetings, the Vice-President shall assume the duties of any Club officer when such officer is absent from any regular or special meeting of the Club.

Section 6. SECRETARY

The Secretary shall keep records of the proceedings of each regular and special meeting of the Club and of the Board. The Secretary shall preside at meetings of the Club and of the Board in the absence of the President and Vice-President.

Section 7. TREASURER

The Treasurer shall keep a record of all financial transactions of the Club. The Treasurer shall collect membership dues and be responsible for all Club funds, maintain membership records, report at each business meeting the financial standing of the Club. The Treasurer may maintain a petty cash fund.

ARTICLE V—DUES

Section 1. Every regular, family or junior member shall pay annual dues at the rate approved by the Club membership. Dues shall be payable on January 1.

Section 2. The Board may, at its discretion, waive or reduce dues of any member who, because of age, disability or other circumstances, is deemed worthy of special consideration.

Section 3. Any member who is three months in arrears with their dues may be dropped from Club membership unless the Board approves an extension. A member thus dropped may be reinstated at any time, upon payment of dues for that year.

ARTICLE VI—MEETINGS

Section 1. Regular meetings of the Club shall normally be held at such times and places as determined by the Board. The President or the Board may, upon due notice and with good reason, cancel or change the date of any regular meeting.

Section 2. SPECIAL MEETINGS. Special meetings for social or other purposes may be called upon notice by the Board.

Section 3. Procedures described in *Robert's Rules of Order* should be used as a guide in conducting Club business.

ARTICLE VII—QUORUM

Section 1. In order for the Club to transact business, a quorum of one-fifth of the regular members, in good standing, must be present.

ARTICLE VIII—AMENDMENTS

Section 1. Proposals for amendments to the By-Laws shall be presented at two regular meetings of the Club prior to the final vote. A two-thirds majority of a quorum is required for approval.

Section 2. All amendments to the By-Laws shall become effective upon the official announcement of an affirmative vote unless a later date is approved as part of the amendment.

ARTICLE IX—ARTICLES OF INCORPORATION

Section 1. The Lincoln Stamp Club, Inc. is incorporated as a not-for-profit corporation in the State of Nebraska. To maintain this status, a biennial report must be filed with the State. This filing is done by a registered agent of the corporation. The registered agent is named by the Board and any change in registered agent must be reported to the Secretary of State of the state of Nebraska in accordance with current laws.

By-Laws
Lincoln Stamp Club, Inc.
Adopted August 2005 • Amended November 7, 2013

STANDING RULES

1. COMMITTEES

Section 1. APPOINTMENTS: Appointments shall be made as follows.

All Ad Hoc and Standing Committees shall be appointed by the President.

- a. STANDING COMMITTEES: A standing committee is appointed to accomplish a continuing assignment and shall be dissolved at the expiration of the President's term.
- b. AD HOC COMMITTEES: A special committee is appointed to undertake a special assignment. It is dissolved upon completion of the special assignment.

Section 2. NOMINATING COMMITTEE: A committee should be appointed by the President no later than the first meeting in October. The committee should have their selections of candidates for officers by the first meeting in November, at which time nominations from the floor will be taken. Ballots will be prepared for each paid up regular member. All nominations for offices will be listed on the ballots, with a space allowed for any possible write-ins. Care will be exercised to maintain a secret ballot.

Section 3. RULES COMMITTEE: Any member may propose changes to the rule and By-Laws. Such proposals shall be in writing. Upon receipt of such a proposal, the President will appoint a committee to review the proposal and present it to the Board for action.

2. APPOINTED POSITIONS

At any regularly called meeting of the Club, an affirmative vote by a simple majority of the membership present and voting shall be sufficient to name a member to serve in an appointed position. Terms for appointed positions shall typically follow the calendar year, although the first appointment following the creation of a position can be structured to end at the conclusion of the calendar year following the year of the position's creation. The appointed positions of the Club include:

- a. Newsletter Editor
- b. Auction or Exchange Manager
- c. Chairperson or Co-chairpersons of any club-sponsored stamp show
- d. Representative to any national philatelic society of which the Club is a chapter or affiliate member
- e. Historian.

In the event a vacancy develops, the Club may fill the appointed position at the first regular meeting following the development of the vacancy.

3. ATTORNEY

If the Club needs to retain the services of an attorney, the President shall name a committee of three members in good standing to search for and interview candidates and to make a recommendation to the Board, which shall vote upon the recommendation. On behalf of the Club, the President shall execute an agreement with the attorney.

4. REGISTERED AGENT

The Board shall appoint one of the Club's members to serve as the Registered Agent of the Club. The Registered Agent shall regularly check the Club's post office box, file any reports required by the state of Nebraska, and shall perform any other duties of registered agents as required by the laws in the state of Nebraska.

5. PROPERTY CHAIRPERSONS

The duties of the Property Chairpersons shall be to accept and hold all Club properties. Such items will be inventoried and a list made available to interested members of committees. All items that are sold will be accounted for by a listing given to the Treasurer along with the money received.

6. LINPEX

From time to time, the Club may sponsor a philatelic exhibition, currently called LINPEX (Lincoln Philatelic Exhibition). The President should appoint a General Chairperson or Co-Chairpersons for LINPEX no later than one year in advance of established dates for any given year. The LINPEX General Chairperson shall appoint committees as necessary and establish operating procedures binding only that LINPEX. Each LINPEX General Chairperson may be given an amount not to exceed \$200 for initial planning purposes. All other rules and procedures relating to LINPEX shall be left to the discretion of the individual LINPEX General Chairperson and his or her committees. At the beginning of each term of office, the President should appoint a liaison chairperson for any future LINPEX at least two years in advance. The LINPEX General Chairperson shall be required to submit a written proposed budget at least four (4) months ahead of the show.

7. CHANGE IN STANDING RULES

The Standing Rules may be changed during any meeting by a simple majority of the quorum.